

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**Admn-3**  
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No. 12.00.0000.021.25.004.16-436

Date: 07 September 2017

To : Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

**Sub: Government Approval to participate in the Study tour on 'Best Practices of Agri Machinery Manufacturing Factory and Mechanized Farm' under 'Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised) Project' of Department of Agricultural Extension (DAE) in Japan from 15-21 September, 2017 or a nearer date.**

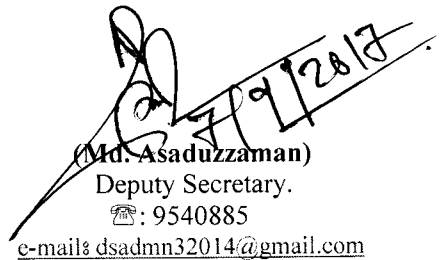
I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officers to participate in the Program mentioned in the subject :

- i) Mohammad Nazmul Islam, Additional Secretary, Ministry of Agriculture, Dhaka.
- ii) Farhana Iris, Deputy Secretary, Ministry of Agriculture, Dhaka.
- iii) Mohammad Jalal Ahmed, Deputy Chief, Agriculture, Water Resources and Rural Institutions Division, Planning Commission, Dhaka.
- iv) Md. Mamun Ur Rashid, Deputy Director, Office of the Additional Director, Department of Agricultural Extension, Sylhet Region, Sylhet.
- v) Sheikh Mohammed Nazimuddin, Project Director, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
- vi) Shaik Sazzad Hossain, Upazila Agricultural Officer, Department of Agricultural Extension, Kotchandpur, Jhenaidah.
- vii) Ashok Kumar Biswas, Monitoring & Evaluation Officer, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
- viii) Abtabun Nahar, Monitoring & Evaluation Officer, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.

**2. The terms and conditions are mentioned below:**

- (a) Duration of the Study tour including the transit time will be treated as on duty;
- (b) They will draw their pay and allowances in local currency;
- (c) All expenses in this connection will be borne by the Enhancement of Crop Production Through Farm Mechanization Phase-II (2<sup>nd</sup> Revised) Project;
- (d) They will leave Bangladesh for Japan on 14 September, 2017 or on nearer date and leave Japan for Bangladesh on 22 September, 2017 or on nearer date;
- (e) They will not be allowed to stay abroad more than the approved period; and
- (f) They will have to submit a report to the Ministry of Agriculture within 7 (seven) days (as per prescribed format of MoPA) of after return from the Program.

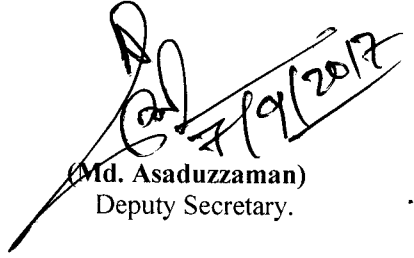
3. This order is issued with approval of the competent authority.

  
(Md. Asaduzzaman)  
Deputy Secretary.  
☎: 9540885  
[e-mail: dsadmn32014@gmail.com](mailto:dsadmn32014@gmail.com)

P.T.O

**Copy forwarded for kind information and necessary action to (Not according to seniority):**

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Additional Secretary (PPC/Admn & Input/Audit/Extension/Research), Ministry of Agriculture, Dhaka.
3. Mohammad Nazmul Islam, Additional Secretary, Ministry of Agriculture, Dhaka.
4. H.E. the Ambassador, Embassy of Japan, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
5. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, 4-45-45 Meguro, Meguro-ku, Tokyo-153-0063.
6. Director General, (Consular & Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka.  
**(With request to issue Note-Verbal in favour of the participating Officers).**
7. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
8. Director General, Department of Agricultural Extension, Khamarbari, Dhaka.
9. Director, Hazrat Shah Jalal International Airport Dhaka, Bangladesh.
10. Farhana Iris, Deputy Secretary, Ministry of Agriculture, Dhaka.
11. Mohammad Jalal Ahmed, Deputy Chief, Agriculture, Water Resources and Rural Institutions Division, Planning Commission, Dhaka.
12. P.S to Minister, Ministry of Agriculture, Dhaka.
13. P.S to Senior Secretary, Ministry of Agriculture, Dhaka.
14. P.S to Secretary, Planning Division, Dhaka.
15. Project Director, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
16. Md. Mamun Ur Rashid, Deputy Director, Office of the Additional Director, Department of Agricultural Extension, Sylhet Region, Sylhet.
17. Sheikh Mohammed Nazimuddin, Project Director, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
18. Shaik Sazzad Hossain, Upazila Agricultural Officer, Department of Agricultural Extension, Kotchandpur, Jhenaidah.
19. Ashok Kumar Biswas, Monitoring & Evaluation Officer, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
20. Abtabun Nahar, Monitoring & Evaluation Officer, Enhancement of Crop Production through Farm Mechanization Project-Phase-II (2<sup>nd</sup> Revised), Department of Agricultural Extension, Dhaka.
21. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
22. Programmer, Ministry of Agriculture, Dhaka.
23. Account Officer, Ministry of Agriculture, Dhaka.

  
(Md. Asaduzzaman)  
Deputy Secretary.