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**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
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No. MOA/FA-2/FAO-2/2011-335

Date: 28 January 2016

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

**Subject: Government approval to participate in the "Twenty-sixth Session of the Asia and Pacific Commission on Agricultural Statistics to be held on 15-19 February 2016 in Thimphu, Bhutan."**


Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Ms. Maksuma Akter Banu, Deputy Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka for attending the above mentioned Session to be held on 15-19 February, 2016 in Thimphu, Bhutan.

2. The terms and conditions are:

- (a) The duration of visit including travel and transit time will be treated as on duty;
- (b) For this period, the incumbant will receive Pay and Allowances in local currency;
- (c) She will submit a report to this Ministry within 7 working days of her return from abroad;
- (d) She will leave Dhaka for Bhutan on 13 February 2016 or nearer to the date and leave Bhutan for Dhaka on 20 February 2016 or nearer to the date; and
- (e) All expenses except air fare regarding this visit will be borne by Bangladesh Government and the cost of travel (air fare) will be borne by FAO.

3. This order is issued with the approval of the competent authority.

  
28.1.2016  
(Farhana Iris)

Deputy Secretary

Phone: 88-02-9545038


e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (With a request to issue Note Verbal).
03. H.E. The Ambassador, Embassy of the Bhutan in Bangladesh, House 12, Road 107, Gulshan-2, Dhaka.
04. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in Bhutan,
05. Director General, Immigration and Passport, Agargoan, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka
08. P.S to Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
09. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. Maksuma Akter Banu, Deputy Secretary, Ministry of Agriculture, Dhaka..
- ✓ 11. Programmer, ICT-Cell, Ministry of Agriculture, Dhaka. (With request to publish in the website)
12. P.O to Additional Secretary (PPC/IC), Ministry of Agriculture, Dhaka.
13. Accounts Officer, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

  
28.1.2016  
(Farhana Iris)

Deputy Secretary