Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.12.00.0000.073.24.016.15-123 Date: 08 November 2016

From: Maksuma Akter
Deputy Secretary
To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Government approval to participate in the 3rd Annual Meeting of the Asian and Pacific Network for Testing of Agricultural Machinery (ANTAM) scheduled on 8-10 December 2016 in Colombo, Sri Lanka.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Sheikh Mohammed Nazimuddin, Project Director, Farm Mechanization project, Department of Agricultural Extension, Khamarbari, Dhaka-1215 for attending in the above mentioned meeting scheduled on 8-10 December 2016 in Colombo, Sri Lanka.

2. The terms and conditions are:

(a) The duration of visit including travel and transit time will be treated as on duty;
(b) For this period, the incumbant will receive Pay and Allowances in local currency;
(c) He will submit a report to this Ministry within 7 working days of his return from abroad;
(d) He will leave Dhaka for Sri Lanka on 07 December 2016 or nearer to the date and leave Sri Lanka for Dhaka on 11 December 2016 or nearer to the date; and
(e) All expanses incurred during the tour and travel will be borne by CSAM.

03. This order is issued with the approval of the competent authority.

Sd/-
(Maksuma Akter)
Deputy Secretary
Phone: 88-02-9545038
e-mail:ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to:

01. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With request to issue Note verbal)
02. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. H.E. The High Commissioner, High Commission of the Democratic Socialist Republic of Sri Lanka, House # 4 A, Road # 113, Gulshan Model Town, Dhaka-1212.
04. Director General, Department of Agricultural Extension, Khamarbari, Dhaka.
05. Director General, Department of Immigration and Passport, Agragoan, Dhaka.
06. Controller of Foreign Exchange, Bangladesh Bank, Motijheel,Dhaka.
07. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
08. Mr. Sheikh Mohammed Nazimuddin, Project Director, Farm Mechanization project, Department of Agricultural Extension, Khamarbari, Dhaka-1215.
09. Deputy Secretary, Admin-3, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
12. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With request to publish in the website)
13. P.O to Additional Secretary (PPC/Extension), Ministry of Agriculture, Dhaka.

08.11.16
(Maksuma Akter)
Deputy Secretary

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