

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.12.00.0000.073.24.043.16-01

Date: 19 January 2017

From: Maksuma Akter
Deputy Secretary

To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Government approval to participate in the European Fresh Produce Trade Fair "FRUIT LOGISTICA 2017" scheduled on 08 February-10 February 2017 in Berlin, Germany.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Kazi Md. Shaiful Islam, Deputy Director (Extension), Field Services Wing, Department of Agricultural Extension, Khamarbari, Dhaka to attend the above mentioned Trade Fair scheduled on 08 February-10 February 2017 in Berlin, Germany.

2. The terms and conditions are :

- (a) The duration of visit including travel and transit time will be treated as on duty;
- (b) For this period, the incumbant will receive pay and allowances in local currency;
- (c) He will submit a report to this Ministry within 7 working days of his return from abroad;
- (d) He will leave Dhaka for Berlin on 07 February 2017 or nearer to the date and leave Germany for Dhaka on 11 February 2017 or nearer to the date; and
- (e) All expanses incurred during the tour and travel will be borne by FAO.

3. This order is issued with the approval of the competent authority.

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(Maksuma Akter)
Deputy Secretary
Phone: 88-02-9545038
e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbal).
03. H.E. The Ambassador, Embassy of the Federal Republic of Germany, 178, Gulshan Avenue, Gulshan 2, Dhaka 1212.
04. Director General, Department of Agricultural Extension, Farmgate, Dhaka.
05. Director General, Department of Immigration and Passport, Agargoan, Dhaka.
06. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
08. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
09. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. Kazi Md. Shaiful Islam, Deputy Director (Extension), Field Services Wing, Department of Agricultural Extension, Khamarbari, Dhaka.
- ✓ 11. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With request to publish in the website)
12. P.O to Additional Secretary (PPC/Extension), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

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(Maksuma Akter)
Deputy Secretary