

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
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No. FA-2/SAARC-5/2011- 468

Date: 12 May 2016

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

Subject :Government approval to participate in the Regional Concluding Workshop for Sharing Experience under the FAO Project 'Implementation of Good Agriculture Practices in SAARC Countries: SAARC GAP Scheme' to be held on 25-27 May 2016 in Bangkok, Thailand.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Chitanya Kumar Das, Director, Field Services Wing, Department of Agricultural Extension, Farmgate, Dhaka & Ms. Shahnaz Akter, Agriculture Economist, Ministry of Agriculture, Bangladesh Secretariat, Dhaka for attending the above mentioned Regional Concluding Workshop to be held on 25-27 May 2016 in Bangkok, Thailand.

2. The terms and conditions are:

- (a) They will be treated as on duty during the travel including transit and will receive Pay and Allowances for the period in Bangladeshi currency;
- (b) All expenses will be born by FAO;
- (c) They will not be allowed to extend their stay abroad beyond the permitted time;
- (d) They will submit a report to this Ministry within 7 working days of their return from abroad; and
- (e) They will leave Dhaka for Thailand on 24 may 2016 or nearer to the date and leave Thailand for Dhaka on 28 may 2016 or nearer to the date.

3. This order is issued with the approval of the competent authority.

Sd/ (Maksuma Akter)  
Deputy Secretary

Phone: 88-02-9545038

e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With request to issue Note verbal).
03. H.E. The High Commissioner for the people's Republic of Thailand 18 and 20, Madani Avenue, Baridhara, Dhaka-1212.
04. Director General, Immigration and Passport, Agargoan, Dhaka.
05. Director General, Department of Agricultural Extension, Farmgate, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Mr. Chitanya Kumar Das, Director, Field Services Wing, Department of Agricultural Extension, Farmgate, Dhaka
08. Deputy Secretary, Admin-3, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
09. Ms. Shahnaz Akter, Agriculture Economist, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
10. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- ✓ 12. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
13. P.O to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
14. P.O to Joint Secretary (FMM/PPB), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

~~(Maksuma Akter)~~  
(Maksuma Akter)  
Deputy Secretary