

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
**www.moa.gov.bd**

No: 12.00.0000.073.24.020.15- 378

Date- 16 March 2016

From: Maksuma Akter  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

**Subject: Government approval to participate in the Inception Workshop on the Regional Database of Agricultural Mechanization in Asia and the Pacific, 29-30 March 2016 in Malaysia.**

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr Nazmun Nahar Karim, Principal Scientific Officer, Agricultural Engineering Unit, Natural Resources Management Division, Bangladesh Agricultural Research Council, Dhaka to attend the above mentioned workshop to be held on 29-30 March 2016 in Malaysia.

2. The terms and conditions are:

- (a) The duration of visit including travel and transit time will be treated as on duty;
- (b) For this period, the incumbant will receive Pay and Allowances in local currency;
- (c) She will submit a report to this Ministry within 7 working days of his return from abroad; and
- (d) She will leave Dhaka for Malaysia on 28 March 2016 or nearer to the date and leave Malaysia for Dhaka on 31 March 2016 or nearer to the date.
- (e) All expanses incurred during the tour and travel will be borne by CSAM, UNESCAP.

3. This order is issued with the approval of the competent authority.

SAF  
(Maksuma Akter)  
Deputy Secretary  
Phone: 88-02-9545038

e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With request to issue Note verbal).
03. H.E. The Ambassador, High Commission of Malaysia, House # 19, Road # 6, Baridhara Diplomatic Area, Dhaka.
04. Director General, Immigration and Passport, Agargoan, Dhaka.
05. Director General, Department of Agriculture Extension, Farmgate, Dhaka.
06. Dr Nazmun Nahar Karim, Principal Scientific Officer, Agricultural Engineering Unit, Natural Resources Management Division, Bangladesh Agricultural Research Council, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
08. Deputy Secretary, Admin-3, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
09. P.S to Honourable Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
12. P.O to Additional Secretary (PPC/IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
13. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.

~~SAF~~  
16.03.16  
(Maksuma Akter)  
Deputy Secretary