

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
[www.moa.gov.bd](http://www.moa.gov.bd)

No.FA-2/SAARC-5/2011-95

Date: 05 October 2016

From: Maksuma Akter  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

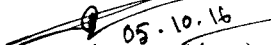
Subject: Government approval to participate in the "5<sup>th</sup> International Conference on Biometrics & Biostatistics" scheduled on 20-21 October 2016, Houston, Texas, USA.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Shaikh Mohammad Bokhtiar, Director, SAARC Agriculture Centre, Dhaka to attend the above mentioned conference scheduled on 20-21 October, Houston, Texas, USA.

2. The terms and conditions are :

- (a) The duration of visit including travel and transit time will be treated as on duty;
  - (b) For this period, the incumbant will receive Pay and Allowances in local currency;
  - (c) He will submit a report to this Ministry within 7 working days of his return from abroad;
  - (d) He will leave Dhaka for USA on 19 October 2016 or nearer to the date and leave USA for Dhaka on 22 October 2016 or nearer to the date; and
  - (e) All expanses incurred during the tour and travel will be borne by Biostatistics 2016, Conferencseries LLC and SAARC Agriculture Centre, Dhaka.
3. This order is issued with the approval of the competent authority.


  
(Maksuma Akter)  
Deputy Secretary  
Phone: 88-02-9545038  
e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbal).
03. H.E. The Ambassador, Embassy of USA, Madani Avenue, Baridhara, Dhaka-1212.
04. Executive Chairman, Bangladesh Agricultural Research Council, Farmgate, Dhaka.
05. Director General, Department of Immigration and Passport, Agargoan, Dhaka.
06. Jessie Rose, Program Manager, Biostatistice 2016, Conferencseries LLC. 2360 Corporate Circle, STE 400, Henderson, NV 89074, USA.
07. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
08. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
09. Dr. Shaikh Mohammad Bokhtiar, Director, SAARC Agriculture Centre, Dhaka.
10. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
12. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
13. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.  
(With request to publish in the website)
14. P.O to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

  
(Maksuma Akter)  
Deputy Secretary