

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
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No.MOA/IC-2/FAO-4/2012 (part-1)- 266 (1)

Date: 16 November 2015

From: Maksuma Akter  
Deputy Secretary  
To: Chief Accounts Officer  
Ministry of Agriculture  
, CGA Bhaban, Segunbagicha, Dhaka.

**Subject: Government approval to Participate in the Expert Consultation Workshop on "Conservation Agriculture (CA) for Formulation of CA policy and Strategy for Asia" Bangkok, Thailand, 19-20 November 2015.**

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Md. Ilias Hossain, Principal Scientific Officer (Agronomy), Regional Wheat Research Centre, BARI, Shyampur, Rajshahi to attend the Expert Consultation Workshop on "Conservation Agriculture (CA) for Formulation of CA policy and Strategy for Asia" to be held during 19-20 November 2015 in Bangkok, Thailand.

2. The terms and conditions are:

- (a) The duration of visit including travel and transit time will be treated as on duty;
- (b) For this period, the incumbant will receive Pay and Allowances in local currency;
- (c) He will submit a report to this Ministry within 7 working days of his return from abroad;
- (d) He will leave Dhaka for Thailand on 18 November 2015 or nearer to the date and leave Thailand for Dhaka on 21 November 2015 or nearer to the date; and
- (e) All expanses incurred during the tour and travel will be borne by FAO.

3. This order is issued with the approval of the competent authority

*Sdf*  
**(Maksuma Akter)**  
Deputy Secretary  
Phone: 88-02-9545038  
e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbal).
03. H.E. The High Commissioner for the people's Republic of Thailand 18 and 20, Madani Avenue, Baridhara, Dhaka-1212.
04. Director General, Bangladesh Agricultural Research Institute, Joyedbpur, Gazipur-1701.
05. Director General, Immigration and Passport, Agargoan, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Dr. Md. Ilias Hossain, Principal Scientific Officer (Agronomy), Regional Wheat Research Centre, BARI, Shyampur, Rajshahi.
08. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka
09. P.S to Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.O to Director, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With request to publish in the website)
12. P.O to Additional Secretary (P&IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

*Sdf*  
**(Maksuma Akter)**  
Deputy Secretary