

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
[www.moa.gov.bd](http://www.moa.gov.bd)

No.12.070.0000.073.24.11.2011.2015- 266

Date: 16 November 2015

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

**Subject :** Government approval to Participate to the Regional Workshop on Making the UNFCCC work for Agriculture in Asia and the Pacific 19-20 November 2015, Bangkok, Thailand.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Md. Abdul Aziz, Chief Scientific Officer, Agronomy Division, Bangladesh Agriculture Research Institute, Gazipur to attend the above mentioned workshop to be held during 19-20 November 2015 in Bangkok, Thailand.

2. The terms and conditions are:

- (a) The duration of visit including travel and transit time will be treated as on duty;
  - (b) For this period, the incumbant will receive Pay and Allowances in local currency;
  - (c) He will submit a report to this Ministry within 7 working days of his return from abroad;
  - (d) He will leave Dhaka for Thailand on 18 November 2015 or nearer to the date and leave Thailand for Dhaka on 21 November 2015 or nearer to the date; and
  - (e) All expenses incurred during the tour and travel will be borne by FAO.
3. This order is issued with the approval of the competent authority

*Sd/*  
**(Maksuma Akter)**  
Deputy Secretary

Phone: 88-02-9545038

e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbal).
03. H.E. The High Commissioner for the people's Republic of Thailand 18 and 20, Madani Avenue, Baridhara, Dhaka-1212.
04. Director General, Bangladesh Agricultural Research Institute, Joyedbpur, Gazipur-1701.
05. Director General, Immigration and Passport, Agargoan, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Dr. Md. Abdul Aziz, Chief Scientific Officer, Agronomy Division, Bangladesh Agriculture Research Institute, Gazipur
08. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka
09. P.S to Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.  
(With request to publish in the website)
12. P.O to Additional Secretary (PPC/IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

*Sd/*  
**(Maksuma Akter)**  
Deputy Secretary