

**Government of the People's Republic of Bangladesh**  
**Ministry of Agriculture**  
**International Co-operation-2**  
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No.12.00.0000.073.24.017.15-135

Date: 17 November 2016

From: Maksuma Akter  
Deputy Secretary

To: Chief Accounts Officer  
Ministry of Agriculture  
CGA Bhaban, Segunbagicha, Dhaka.

**Subject :** Government approval to participate in the Scoping, Prioritizing and Mapping of Crop-related Neglected and Underutilized Species under FAO Regional Initiative on Zero Hunger Challenge, 3-5 December 2016, Bangkok, Thailand.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Md Amjad Hossain, Director (T&S), Training & Communication Wing, Bangladesh Agricultural Research Institute, Gazipur to attend the above mentioned program scheduled on 3-5 December 2016, Bangkok, Thailand.

**2. The terms and conditions are:**

- (a) He will be treated as on duty during the travel including transit and will receive Pay and Allowances for the period in Bangladeshi currency;
- (b) All expenses will be born by FAO;
- (c) He will not be allowed to extend his stay abroad beyond the permitted time;
- (d) He will submit a report to this Ministry within 7 working days of his return from abroad; and
- (e) He will leave Dhaka for Thailand on 02 December 2016 or nearer to the date and leave Thailand for Dhaka on 6 December 2016 or nearer to the date.

3. This order is issued with the approval of the competent authority.

*MA*

(Maksuma Akter)

Deputy Secretary

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**Copy forwarded for kind information and necessary action to: (Not as per seniority)**

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With a request to issue Note Verbal).
03. H.E. The High Commissioner for the people's Republic of Thailand, 18 and 20, Madani Avenue, Baridhara, Dhaka-1212.
04. Director General, Bangladesh Agricultural Research Institute, Gazipur.
05. Director General, Department of Immigration and Passport, Agargoan, Dhaka.
06. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
08. Dr. Md Amjad Hossain, Director (T&S), Training & Communication Wing, Bangladesh Agricultural Research Institute, Gazipur
09. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
12. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.  
(With request to publish in the website)
13. P.O to Additional Secretary (PPC/Extension), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

*MA*  
17.11.16

(Maksuma Akter)

Deputy Secretary