

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.12.00.0000.073.24.027.16-336

Date: 28 January 2016

From: Maksuma Akter
Deputy Secretary

To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Visit of Hon'ble Agriculture Minister to attend the International Symposium on "the Role of Agricultural Biotechnologies in Sustainable Food Systems and Nutrition" to be held on 15-17 February 2016 at FAO Headquarters in Rome, Italy.

Sir,

I am directed to convey that the Government of the People's Republic of Bangladesh is pleased to constitute the following Bangladesh delegation to attend the above mentioned International Symposium to be held on 15-17 February 2016 in Rome, Italy.

1.	Matia Chowdhury, MP Hon'ble Minister, Ministry of Agriculture	Head of Delegation
2.	Mohammad Shahjalal Private Secretary to Hon'ble Minister Ministry of Agriculture. Dhaka	Member

2. The terms and conditions are:

- (a) The delegation will be treated as on duty including transit and will receive pay and allowances for this period in Bangladeshi Currency;
- (b) All expenses regarding their visit will be borne by Bangladesh Government;
- (c) The delegation will leave Dhaka for Italy on 14 February or nearer to the date and leave Italy for Dhaka on 18 February or nearer to the date; and
- (d) They will not be allowed to extend their stay abroad beyond the permitted time.

3. This order is issued with the approval of the competent authority.

Sdf
(Maksuma Akter)
Deputy Secretary
Phone: 88-02-9545038
e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Matia Chowdhury, MP, Honorable Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
02. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
03. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
04. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
05. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
06. H.E.the Ambassador, Embassy of the people's Republic of Bangladesh in Rome, Italy.
07. H.E. The Ambassador, Embassy of Republic of Italy in BD, Plot-2/3, Road-74/79, Gulshan-2 in Dhaka.
08. Director General, Immigration and Passport, Agargoan, Dhaka.
09. Mr. Jose Graziano da Silva, Director-General, FAO, Viale delle Terme di Caracall, 00153 Rome, Italy.
10. Additional Secretary, (Admin/PPC/IC/Research/Extension), Ministry of Agriculture, Dhaka.
11. Dr. Mofizur Rahman, Economic Counsellor, Embassy of the People's Republic of Bangladesh in Rome, Italy.
12. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
14. Mr. Mohammad Shahjalal, Private Secretary to Minister, Ministry of Agriculture, Dhaka
15. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. Programmer, ICT-Cell, Ministry of Agriculture, Dhaka. (With request to publish in the website)
18. Accounts Officer, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

Sdf
(Maksuma Akter)
Deputy Secretary