

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.FA-2/SAARC-5/2011-19

Date: 01 August 2016

From: Maksuma Akter
Deputy Secretary

To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Government approval to participate to the SAARC Regional Training on Climate change impact on soil carbon storage, turnover under different land use systems and adaptation strategies to be held on 16-23 August 2016, India.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Ms. Atia Sharmin Mitu, Scientific Officer (Soil and Nutrition), Bangladesh Sugarcrop Research Institute, Ishurdi, Pabna to attend the above mentioned training to be held on 16-23 August 2016 in India.

2. The terms and conditions are :

- (a) The duration of visit including travel and transit time will be treated as on duty;
 - (b) For this period, the incumbant will receive Pay and Allowances in local currency;
 - (c) She will submit a report to this Ministry within 7 working days of her return from abroad;
 - (d) She will leave Dhaka for India on 15 August 2016 or nearer to the date and leave India for Dhaka on 24 August 2016 or nearer to the date; and
 - (e) All expanses except plane fare incurred during the tour and travel will be borne by SAC and plane fare will be born by incumbant.
3. This order is issued with the approval of the competent authority.

Sdf
(Maksuma Akter)
Deputy Secretary
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e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.(With a request to issue Note Verbal).
03. H.E. The Ambassador, High Commission of India, House # 2, Road # 142, Gulshan#1, Dhaka.
04. Director General, Bangladesh Sugarcrop Research Institute, Ishurdi, Pabna.
05. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
07. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
08. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
09. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. Ms. Atia Sharmin Mitu, Scientific Officer (Soil and Nutrition), Bangladesh Sugarcrop Research Institute, Ishurdi, Pabna
11. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
(With request to publish in the website)
12. P.O to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
13. P.O to Joint Secretary (IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

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(Maksuma Akter)
Deputy Secretary