

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.12.00.0000.073.24.001.2014-122

Date: 07 November 2016

From: Maksuma Akter
Deputy Secretary
To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Government approval to participate in the 4th Regional Forum on Sustainable Agricultural Mechanization in Asia and the Pacific of CSAM scheduled on 23-25 November 2016 in Hanoi, Vietnam.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Sultan Ahmmed, Member-Director (NRM), Natural Resources Management Division, Bangladesh Agricultural Research Council, Dhaka for attending in the above mentioned forum scheduled on 23-25 November 2016, Hanoi, Vietnam.

2. The terms and conditions are:

- (a) The duration of visit including travel and transit time will be treated as on duty;
 - (b) For this period, the incumbant will receive Pay and Allowances in local currency;
 - (c) He will submit a report to this Ministry within 7 working days of his return from abroad;
 - (d) He will leave Dhaka for Vietnam on 22 November 2016 or nearer to the date and leave Vietnam for Dhaka on 26 November 2016 or nearer to the date; and
 - (e) All expanses incurred during the tour and travel will be borne by CSAM, UNESCAP.
03. This order is issued with the approval of the competent authority.

Sdf
(Maksuma Akter)
Deputy Secretary
Phone: 88-02-9545038
e-mail:ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action to:

01. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.(With request to issue Note verbal)
02. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
03. H.E. Ambassador, Embassy of Vietnam in Bangladesh, No, 14 C.W.S (B) Road 33/24 Gulshan Model Town, Dhaka-1212.
04. Executive Chairman, Bangladesh Agricultural Research Council, Farmgate, Dhaka.
05. Director General, Department of Immigration and Passport, Agragoan, Dhaka.
06. Controller of Foreign Exchange, Bangladesh Bank, Motijheel,Dhaka.
07. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
08. Dr. Sultan Ahmmed, Member-Director (NRM), Natural Resources Management Division, Bangladesh Agricultural Research Council, Dhaka.
09. Deputy Secretary, Admin-3, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
10. P.S to Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
11. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- ✓ 12. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
(With request to publish in the website)
13. P.O to Additional Secretary (PPC/Research), Ministry of Agriculture, Dhaka.

07.11.16
(Maksuma Akter)
Deputy Secretary