

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Research-3
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No: 12.00.0000.063.25.023.2015. 247

Date: 12/05/2016

From: Humayra Sultana
Deputy Secretary

To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Government approval to participate in the Organization for Women in Science for the Developing World (OWSD) 5th General Assembly and Conference on 16-19 May 2016 in Kuwait City, Kuwait.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Dr. Shahanaz Sulthana, Senior Scientific Officer, Biotechnology Division, Bangladesh Rice Research Institute (BRRI), Gazipur, for attending the above mentioned General Assembly to be held on 16-19 May 2016 in Kuwait City, Kuwait.

02. The terms and conditions are :

1. The duration of visit including travel and transit time will be treated as on duty;
2. For this period the incumbent will receive pay and allowances in local currency;
3. In this connection all expenses will be borne by Swedish International Development Cooperation Agency (SIDA), The Kuwait Initiative for Scientific Research (KISR) and OWSD.
4. She will submit a report to this Ministry within 7 working days of his return from abroad and
5. She will leave Dhaka for Kuwait. on 15 May 2016 or near to the date and leave Kuwait for Dhaka on 20 May 2016 or near to the date.

3. This order is issued with the approval of competent authority.

Humayra Sultana
(Humayra Sultana)
Deputy Secretary

Tel: 02- 9566634

email: research3503@gmail.com

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Copy forwarded for kind information and necessary action to: (Not as per seniority)

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (With a request to issue Note Verbal).
2. H. E. Ambassador, Embassy of the Republic of Kuwait, House-16, Road-138, Baridhara, Dhaka-1212. Fax- +8802 882-3753, Email: Dhaka@mofa.gov.Kw.
3. Director General, Immigration and Passport, Agargoan, Dhaka.
4. Director General, Bangladesh Rice Research Institute (BRRI), Gazipur.
5. Director, Hazrat Shahjalal International Airport, Dhaka [Attn.: Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka].
6. Dr. Shahanaz Sulthana, Senior Scientific Officer, Biotechnology Division, BRRI, Gazipur.
7. Deputy Secretary (Admin-3), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
8. P.S to Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
9. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. Programmer, ICT-Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka (With request to publish in the website).

(Humayra Sultana)
Deputy Secretary