

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Co-operation-2
www.moa.gov.bd

No.12.00.0000.073.24.036.16-10

Date: 09 January 2018

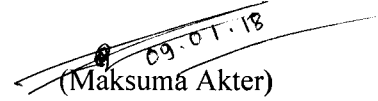
From: Maksuma Akter
Deputy Secretary
To: Chief Accounts Officer
Ministry of Agriculture
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Government approval to participate in the Governing Council meeting and 40th anniversary of **International Fund for Agricultural Development (IFAD)** scheduled on 13-14 February 2018 in Rome, Italy.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of Mr. Md. Hemayet Hussain, Joint Secretary, Ministry of Agriculture and Mr. Mohammad Shahjalal, PS to Hon'ble Minister (Deputy Secretary), Ministry of Agriculture, Bangladesh Secretariat, Dhaka for attending in programs mentioned in the subject scheduled on 13-14 February 2018 in Rome, Italy.

2. The terms and conditions are:

- (a) The duration of their visit including travel and transit time will be treated as on duty;
 - (b) For this period, the incumbants shall receive all pay and allowances in local currency;
 - (c) They will have to submit a report to this Ministry within 7 working days upon return;
 - (d) They will leave Bangladesh for Italy on 11 February 2018 or on nearer date and leave Italy for Bangladesh on 15 February 2018 or on nearer date; and
 - (e) All expenses incurred during this tour and travel will be borne by the Ministry of Agriculture.
3. This order is issued with the approval of the competent authority.

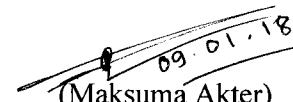

(Maksuma Akter)
Deputy Secretary
Phone: 88-02-9545038
e-mail: ds.fa2.moa2012@gmail.com

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Copy forwarded for kind information and necessary action (Not as per seniority) :

01. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (With request to issue a note verbal).
02. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. H.E. The Ambassador, Embassy of the Italian Republic, Plot-2/3, Road-74/79, Gulshan-2, Dhaka.
04. Director General, Department of Immigration and Passport, Agargoan, Dhaka.
05. Mr. Md. Hemayet Hussain, Joint Secretary, Ministry of Agriculture, Dhaka.
06. Mr. Mohammad Shahjalal, Private Secretary to Hon'ble Minister (Deputy Secretary), Ministry of Agriculture. Dhaka.
07. Controller of Foreign Exchange, Bangladesh Bank, Motijheel, Dhaka.
08. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
09. Deputy Secretary, Admin-3, Ministry of Agriculture, Dhaka.
10. PS to Senior Secretary, Ministry of Agriculture, Dhaka.
11. Programmer, ICT-Cell, Ministry of Agriculture, Dhaka.
12. PO to Additional Secretary (PPC), Ministry of Agriculture, Dhaka.


(Maksuma Akter)
Deputy Secretary